



## Grant Fund Application Form

Please download and complete this form. When complete send, along with two reference letters, plus any supporting documentation to the Grants Secretary at [trustees@cbasouth-east.org](mailto:trustees@cbasouth-east.org) using the title CBASE Grant Application in the subject heading.

Name of individual, group, society or organisation making the application

Address of applicant (and please give a main contact name)

Email address

Daytime telephone number

Describe briefly the project that this application refers to

How much are you applying for?

£

What will this amount be spent on?

Are you seeking the same funding from other sources?

If so with what success to date?

Please note we do not fund any item/goods etc which have already been purchased

Council for British Archaeology South East Region Charity Number 1047378

Why is this expenditure necessary?

If this expenditure is part of a larger project, please give details

How does your project meet one or more of the CBA South East's aims?

How will the results be published or otherwise made available?

Bearing in mind that any grant made must be spent/used within one year of receipt, please give details of the project timetable

Referees

Please attach their letters of support and set out their details below.

Referee 1

Name and professional qualifications

Telephone Number

Their relationship to you/the organisation

Referee 2

Name and professional qualifications

Telephone Number

Their relationship to you/the organisation

What provision have you made for any archive? Where will it be deposited

Any additional information you may wish to add?

Declaration

I have read the CBA South East grant information and am aware that conditions may be applied to this application should it be successful. I am aware that if successful, I must accept the grant by the date stated in the award letter and agree to the conditions stated therein. The grant is to be used only for the purpose/s indicated in the application.

Be aware that giving false information or using the grant awarded for any other purpose than that for which it was awarded will result in CBA South East taking steps to recover the money from the individual, the organisation or those involved with the organisation.

Signed

Print Name

Position (if applicable)

Date

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